

Code of Conduct for Library Users Clear Lake Public Library

It is the policy of the Clear Lake Public Library to provide a safe, comfortable environment that is conducive to the use of library facilities, resources and equipment by individuals and groups. The library is designed for the use of all members of the public. Persons using the library are expected to observe the rights of other patrons and staff members.

Behaviors not allowed in the library include, but are not restricted to, the following:

- *Any behavior that endangers the safety or health of others
- *Violation of any local, state or federal law
- *Harassment of library users or staff
- *Loud or boisterous behavior that disturbs other library users
- *Remaining in the library after regular closing hours without authorization
- *Failure of a parent or caregiver to attend and monitor the behavior of a child for whom they are responsible. Parents/caregivers must observe the library's Unattended Child Policy for younger children and be responsible for picking up older children from the library before closing time.
- *Vandalism or destruction of library property
- *Theft of library or personal property
- *Exposing other patrons or staff to offensive language or images
- *Personal hygiene that is offensive to other library users or staff
- *Smoking in the library
- *Eating except in meeting room area
- *Consumption or possession of alcohol, or use or possession of controlled substances on library property or to be under the influence of alcohol or controlled substances in a manner that causes a public disturbance
- *Use of the library's Internet computers or WiFi in a manner which is illegal or in violation of the Library Internet Policy
- *Interference with the library's right to maintain a clean, safe and pleasant facility

Consequences

In most cases, persons who are behaving inappropriately in the library will be given one warning by a staff member and asked to behave in an appropriate manner. Persons who refuse to behave more appropriately after one warning will be asked to leave the library. Serious violations which are extremely disruptive or threatening do not require a warning. In cases in which a person poses a clear threat to self or others, deliberately violates the law or refuses to leave library property after being asked to leave, the police will be called to handle the situation. Serious or repeat offenders may be banned from the library for a length of time to be determined by the Library Director. Patrons who are banned will be given fair notice in the form of a registered letter. Appeals should be submitted to the Library Board in writing.

Adopted July 2015